

## EAST SUSSEX COUNTY COUNCIL'S FORWARD PLAN

The Leader of the County Council is required to publish a forward plan setting out matters which the Leader believes will be the subject of a key decision by the Cabinet, individual Cabinet member or officer in the period covered by the Plan (the subsequent four months). The Council's Constitution states that a key decision is one that involves

- (a) expenditure which is, or the making of savings which are, significant having regard to the expenditure of the County Council's budget, namely above £500,000 per annum; or
- (b) is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions.

As a matter of good practice, the Council's Forward Plan includes other items in addition to key decisions that are to be considered by the Cabinet/individual members. This additional information is provided to inform local residents of all matters to be considered, with the exception of issues which are dealt with under the urgency provisions. Only key decisions to be taken by officers are included.

For each decision included on the Plan the following information is provided:

- the name of the individual or body that is to make the decision and the date of the meeting or relevant time period for an officer decision
- the title of the report and decision to be considered
- groups that will be consulted prior to the decision being taken
- a list of documents that will be considered when making the decision
- the name and telephone number of the contact officer for each item.

The Plan is updated and published every month on the Council's website two weeks before the start of the period to be covered.

Meetings of the Cabinet/individual members are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the website in advance of meetings. Key decisions taken by officers will not be taken at a meeting – documents listed can be made available on request to the contact officer, with the exception of those which contain exempt/confidential information.

For further details on the time of meetings and general information about the Plan please contact Stuart McKeown at County Hall, St Anne's Crescent, Lewes, BN7 1UE, or telephone 01273 481583 or send an e-mail to [stuart.mckeown@eastsussex.gov.uk](mailto:stuart.mckeown@eastsussex.gov.uk). For further detailed information regarding specific issues to be considered by the Cabinet, individual Member or officer please contact the named contact officer for the item concerned.

EAST SUSSEX COUNTY COUNCIL  
County Hall, St Anne's Crescent, Lewes, BN7 1UE

For copies of reports or other documents please contact the officer listed on the Plan or phone 01273 335274.

**FORWARD PLAN – EXECUTIVE DECISIONS (including Key Decisions) –1 January 2023 TO 30 April 2023**

Additional notices in relation to Key Decisions and/or private decisions are available on the [Council's website](#).

Cabinet membership:

- Councillor Keith Glazier - Lead Member for Strategic Management and Economic Development
- Councillor Nick Bennett – Lead Member for Resources and Climate Change
- Councillor Rupert Simmons – Lead Member for Economy
- Councillor Claire Dowling – Lead Member for Transport and Environment
- Councillor Carl Maynard – Lead Member for Adult Social Care and Health
- Councillor Bob Bowdler – Lead Member for Children and Families
- Councillor Bob Standley – Lead Member for Education and Inclusion, Special Educational Needs and Disability

Date for Decision	Decision Taker	Decision/Key Issue	Decision to be taken wholly or partly in private (P) or Key Decision (KD)	Consultation	List of Documents to be submitted to decision maker	Contact Officer
16 Jan 2023	Lead Member for Transport and Environment	London Road, Bexhill - Town Hall Square Public Realm Proposals To consider responses to the stakeholder and public consultations on the proposed Town Hall Square Public Realm Improvements as part of the wider London Road pedestrian improvement scheme and seek approval to progress the scheme to detailed design and construction.	<b>KD</b>		Report, other documents may also be submitted	Andrew Keer 01273 336682
16 Jan 2023	Lead Member for Transport and Environment	Petition: Traffic calming in the Northampton Way/Norfolk Drive/Kent Road and Lincoln Close area of St Leonards on Sea			Report, other documents may also be submitted	Victoria Bartholomew 01424 724284

		Petition for traffic calming in the Northampton Way/Norfolk Drive/Kent Road and Lincoln Close area of St Leonards on Sea. A petition was submitted to the County Council on 11 October 2022 and needs to be considered by Lead Member for Transport & Environment.				
16 Jan 2023	Lead Member for Transport and Environment	Petition: Piltdown Village Speed Limits To decide on the response to the petition to create a 30mph zone on the roads between the village gateways at Piltdown.			Report, other documents may also be submitted	Michael Higgs 01273 482106
24 Jan 2023	Cabinet	People Scrutiny Review: Use of Digital and Technology in Adult Social Care and Health To consider the final report of the People Scrutiny Committee review of the use of digital and technology in ASCH.			Report, other documents may also be submitted	Beth McGhee 01273 335828
24 Jan 2023	Cabinet	Reconciling Policy, Performance and Resources (RPPR) 2023/24 Draft Council Plan To ask Cabinet to (i) approve the draft Council Plan, Council Tax levels, Revenue Budget, Capital Programme for 2023/24 for recommendation to the County Council (including Savings Proposals, Equality Impact Assessment, Engagement and Scrutiny feedback) and (ii) agree to the investment in and implementation of the Family Safeguarding model.	<b>KD</b>		Report, other documents may also be submitted	Claire Lee 07523 930526

24 Jan 2023	Cabinet	Treasury Management Strategy 2023/24 To consider the Treasury Management Strategy for 2023/24. This includes setting the Prudential Indicators as set out in the Prudential Code and approving the Minimum Revenue Provision Policy Statement and Annual Investment Strategy for 2022/23	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell 01273 481399
24 Jan 2023	Cabinet	Corporate Climate Emergency Plan To consider an updated Corporate Emergency Plan	<b>KD</b>		Report, other documents may also be submitted	Andy Arnold 01273 481606
24 Jan 2023	Cabinet	Annual Accounts for Lewes Charitable Trust Requirement to report annually to Cabinet in line with the current practice where the County Council is a Corporate Trustee.			Report, other documents may also be submitted	Samantha McManus 01273 482080
24 Jan 2023	Lead Member for Resources and Climate Change	Corporate Office Estate New lease New Lease for St Marks House, Eastbourne			Report, other documents may also be submitted	Zoe Tweed 07701 021868
January 2023	Director of Communities, Economy and Transport	Procurement of Bus Service 254,304,305 - Hastings-Hawkhurst-Wadhurst-Tunbridge Wells Procurement of Bus service 254,304,305 - Hastings-Hawkhurst-Wadhurst-Tunbridge Wells. Contracted (subsidised) bus service – socially necessary bus service providing access to employment, health and education.	<b>KD</b>		Report, other documents may also be submitted	Craig Lamberton 01273 337525

January 2023	Chief Operating Officer	Acquisition of property - Exceat Bridge Improvement Scheme Acquisition of freehold land in connection with the Exceat Bridge Improvement Scheme as set out at LMRCC meeting 8 November 2022.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
13 Feb 2023	Lead Member for Transport and Environment	Memorandum of Understanding between ESCC and South Downs National Park Authority relating to improvement of infrastructure in and around Seven Sisters Country Park Approval and delegated authority to Director of Communities, Economy and Transport to sign the Memorandum of Understanding (MOU) drawn up with the South Downs National Park Authority. The MOU provides a record of how the two parties will work in collaboration on projects in and around the Seven Sisters Country Park.			Report, other documents may also be submitted	Pippa Mabey 01273 335506
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	East Sussex Childcare Sufficiency Duty 2023 - 2024 To approve the publication of the East Sussex Childcare Sufficiency Duty for 2023 to 2024			Report, other documents may also be submitted	Jane Spice 01323 747425
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Admission arrangements for community and voluntary controlled schools in East Sussex 2024-25 The outcome of the consultation agreed at the October 2022 meeting will be reported back to the Lead Member at the February 2023 meeting for a decision as to what the	<b>KD</b>		Report, other documents may also be submitted	Jo Miles 01273 481911

		admission arrangements for 2024-25 will be.				
27 Feb 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	Household Support Fund Round 4 Approval of the proposed use of the Household Support Fund Round 4 (1 April – 30 September 2023) for the spend on children and families. A report is also being considered by the Lead Member for Adult Social Care for the spend of this fund on adults.	<b>KD</b>		Report, other documents may also be submitted	Jessica Stubbings 01323 463537
27 Feb 2023	Lead Member for Children and Families	Children's Supported Accommodation Approved List (CSAAL) The decision being sought is to approve a new Children's Supported Accommodation Approved List to be launched in 2023 and to approve delegation to the application evaluation panel for the award of placements onto the Approved List. There is no guarantee of work for these.  We also seek delegation for call-off awards to the Budget Holder, Chief Officer, or Assistant Director for Children's Services (depending on the value according to the thresholds of the Procurement Contract Standing Orders), and if a call-off meets the criteria for Lead Member Key Decision, this process will be followed.	<b>KD</b>		Report, other documents may also be submitted	Lisa Schrevel 01273 481617

27 Feb 2023	Lead Member for Children and Families	The extension of the Collaborative Partnership Agreement with East Sussex Health Care Trust (ESHT) for the provision of 0-19 Early Help service To agree to move to formal Lead Member sign off for the extension of the Collaborative Partnership Agreement with East Sussex Health Care Trust (ESHT) for the continued provision of the 0-19 Early Help service, that will include delivery of the Healthy Child Programme.	<b>KD</b>		Report, other documents may also be submitted	Simone Lane 01273 335216
28 Feb 2023	Lead Member for Resources and Climate Change	To approve the granting of a new Lease to the Trustees of the West Hills & District Community Centre The current Lease dated 12 March 2008 expires 11 March 2023 and it is proposed that ESCC grant the Trustees a new Lease for a period of 25 years which will allow the Trustees to be able to seek grant funding.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Joanne Johnston, Zoe Tweed 01273 336621, 07701 021868
28 Feb 2023	Lead Member for Resources and Climate Change	Uckfield Leisure Centre - next steps To set out next steps including consideration to commence public consultation process for Uckfield Leisure Centre. The Council own the freehold of this asset and the property is leased to Wealden District Council until July 2023.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Nigel Brown, Pauline Young 07394 410630, 01273 481180
February 2023	Chief Operating Officer	Freehold Disposal of the former Firstfield Resource Centre, 42 London Road Hailsham The Council own the freehold of the former Firstfields Resource Centre and it is	<b>KD</b>		Report, other documents may also be submitted	Nigel Brown 07394 410630

		<p>adjacent to an operational asset owned by SEACamb. Both public sector landowners agreed to a joint disposal to maximise the capital receipt. The joint disposal will occur once SEACamb move to their new accommodation which is being procured. Both organisations have jointly marketed for disposal via a property agent and offers have been received and evaluated. The officer decision report will be finalised, recommending a joint disposal to a purchaser on a conditional basis, subject to planning permission. This is subject to SEACamb finalising their vacation of their current operational asset. The Council will secure 70% of the capital receipts on completion.</p>				
February 2023	Chief Operating Officer	<p>Approval of the preferred purchaser and sale terms for 1 Southview Close and Access Road The Lead Member for Resources and Climate Change declared the property (1 Southview Close) surplus on 11 October 2022 and delegated the approval of the preferred purchaser and sale terms following the marketing of 1 Southview Close and the access road which is due to close on 6 December 2022 to the Chief Operating Officer.</p>	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868
February 2023	Chief Operating Officer	<p>Former Etchingham Primary School site - Disposal Agreement to Auction sale terms and sales capital receipt achieved at auction for the</p>	<b>KD</b>		Report, other documents may also be submitted	Zoe Tweed 07701 021868



		sale of the former Etchingham Primary School site.				
7 Mar 2023	Cabinet	Gatwick Airport Development Consent Order for the Northern Runway Proposal To consider the County Council's approach for responding to Gatwick Airport Limited's Development Consent Order for their Northern Runway Project'	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212
7 Mar 2023	Cabinet	Transport for the South East - final Strategic Investment Plan Following consultation on the draft SIP in summer 2022, the amended final SIP was approved by TfSE's Board in November 2022 As a constituent authority of Transport for the South East, it is imperative that we seek Cabinet's approval of the Strategic Investment Plan to ensure that the final document (currently programmed for publication in March 2023) includes the transport investment priorities for East Sussex for the period up to 2050.	<b>KD</b>		Report, other documents may also be submitted	Jon Wheeler 01273 482212
7 Mar 2023	Cabinet	Council Monitoring: Quarter 3 2022/2023 To consider the Council Monitoring report for the third quarter of the financial year 2022/23 as part of the Council's Reconciling Policy, Performance and Resources process.			Report, other documents may also be submitted	Victoria Beard 07894 708914

13 Mar 2023	Lead Member for Transport and Environment	<p>Petition: To create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park</p> <p>To decide a response to a petition to create a safe crossing on Sutton Avenue to access South Coast Road and Dell Park.</p> <p>Petitioners have requested formal pedestrian crossings in the vicinity of the Sutton Avenue and A259 South Coast Road roundabout, Peacehaven. Exact locations have not been specified although the Lead Petitioner has suggested consideration of crossings on the A259 South Coast Road, between Lincoln Avenue and Dorothy Avenue. The petition objective is to improve safer crossings and therefore access for pedestrians to the Dell and the shops on South Coast Road.</p>			Report, other documents may also be submitted	Kelly Burr 01273 482824
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Proposed Specialist facility at Denton Community Primary School</p> <p>To consider the outcome of a consultation to establish a specialist facility at Denton Community Primary School, and, if appropriate, to seek approval to publish a statutory notice.</p>			Report, other documents may also be submitted	Gary Langford 01273 481758
28 Mar 2023	Lead Member for Education and Inclusion, Special Educational Needs and Disability	<p>Proposed Specialist facility at Meridian Community Primary School</p> <p>To consider the outcome of a consultation to establish a specialist facility at Meridian Community Primary School, and, if appropriate, to seek approval to publish a statutory notice.</p>			Report, other documents may also be submitted	Gary Langford 01273 481758

31 Mar 2023	Lead Member for Resources and Climate Change	Exceat Bridge Improvement Scheme land acquisition and compensation Various parcels of land subject to acquisition and/or compensation in connection with the Exceat Bridge Improvement scheme.	<b>P</b> <b>KD</b>		Report, other documents may also be submitted	Zoe Tweed <i>07701 021868</i>
31 Mar 2023	Lead Member for Resources and Climate Change	Write-off of Debts 2022/23 To seek Lead Member approval for writing off certain debts in excess of £10,000.	<b>P</b>		Report, other documents may also be submitted	Alina Dunn <i>01273 481250</i>
18 Apr 2023	Cabinet	Value for Money External Auditors Report	<b>KD</b>		Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
18 Apr 2023	Cabinet	External Audit Plan 2022/2023 This report sets out in detail the work to be carried out by the Council's External Auditors on the Council's accounts for financial year 2021/22.			Report, other documents may also be submitted	Ian Gutsell <i>01273 481399</i>
18 Apr 2023	Cabinet	Internal Audit Strategy and Plan 2023/24 This report sets out the Council's Internal Audit Strategy and Annual Plan of internal audit work to be carried out during the financial year 2022/23 for approval by Cabinet.			Report, other documents may also be submitted	Russell Banks <i>01273 481447</i>